

# Full Council

## 18 July 2022

Quorum: 11

*Published: Friday, 8 July 2022*



### To the Members of the Council

You are summoned to attend a meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 18 July 2022 at 6.00 pm to transact the following business.

**Note:** At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

## Agenda

**1 Minutes of the meeting held on 23 May 2022.** (Pages 5 - 10)

To confirm and sign the minutes of the meeting of the Council held on 23 May 2022.

**2 Apologies for absence.**

**3 Declarations of interest.**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**4 Announcements.** (Pages 11 - 12)

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive. A list of the Chair of the Council's engagements since the previous meeting is enclosed.

**5 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as

defined in Section 100B(4)(b) of the Local Government Act 1972.

## **6 Questions from members of the public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 11 (if any).

## **7 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 13 (if any).

## **8 Election of the Leader of the Council**

The election of Leader of the Council has been triggered as Councillor Nicholson has formally notified the Chief Executive that she will resign as Leader of the Council with effect from 4 pm on 18 July 2022.

To receive nominations and vote thereon.

## **9 Urgent decisions taken by the Cabinet or Cabinet members. (Pages 13 - 14)**

In accordance with Policy and Performance Advisory Committee Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting.

The copy of a decision-notice of a decision made by the Leader of the Council is attached to this agenda as follows:

- [Decision - The Council Tax Rebate Scheme and the Council Tax Discretionary Rebate Scheme](#) – 13 June 2022

## **10 Recommendations from Cabinet and Committees**

### **(a) Waste and recycling services - fleet. (Pages 15 - 20)**

Report of the Director of Service Delivery, and referral from Councillor Carr on behalf of the Cabinet. Referred from the meeting of Cabinet held on 9 June 2022.

### **(b) Treasury Management Annual Report 2021/22. (Pages 21 - 22)**

Report of Councillor Nicholson on behalf of the Cabinet. Referred from the meeting of Cabinet held on 7 July 2022.

### **(c) Approval of additional Licensing Fee 2022/23. (Pages 23 - 24)**

Report of Councillor Robinson (deputy chair) on behalf of the Licensing Committee. Referred from the meeting of Licensing Committee held on 7 July 2022.

**11 Notices of motion.****(a) Motion on Ukrainian refugees.** (Pages 25 - 26)

To consider a notice of motion which has been received from Councillor Brett.

**(b) Motion on Cost of Living.** (Pages 27 - 30)

To consider a notice of motion which has been received from Councillor Banks.

**12 Written questions from Councillors.**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 12 (if any).

**13 Questions to the Leader of the Council**

To deal with questions (if any) which Councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet. A councillor wishing to raise a question must notify the Chair of the Council of the text of the question prior to the commencement of the meeting.

(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).

**14 Ward issues**

To deal with ward issues which Councillors wish to raise (if any).

**15 Reporting back on meetings of outside bodies.** (Pages 31 - 44)

To receive any reports from the Council's representatives who serve on outside bodies in respect of meetings they have attended.



**Robert Cottrill**  
Chief Executive

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Up to 30 minutes will be allowed at ordinary meetings of the Council during which members of the public may ask questions of Cabinet members. Questions must be received by midday 3 working days before the day of the meeting and include the name and address of the questioner and the organisation they represent (if applicable), and the name of the Cabinet member to whom it is to be put. No more than 3 questions are allowed but person or per organisation. Please contact Democratic Services (see end of agenda) for further information.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee, or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers of duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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## Full Council

**Minutes of meeting held in Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 23 May 2022 at 6.00 pm.**

### **Present:**

Councillor Christine Brett (Chair).

Councillors Adrian Ross (Vice-Chair) (Chair from minute 2), Sam Adeniji, Robert Banks, Nancy Bikson, Matthew Bird, Liz Boorman, Julie Carr, Ciarron Clarkson, Roy Clay, Chris Collier, Phil Davis, Sharon Davy, Johnny Denis, Lynda Duhigg, Stephen Gauntlett, Tom Jones, Isabelle Linington, Jim Lord, Sylvia Lord, James MacCleary, Imogen Makepeace, Milly Manley, Ron Maskell, William Meyer, Zoe Nicholson, Emily O'Brien, Laurence O'Connor, Ruth O'Keeffe (from minute 11a), Nicola Papanicolaou, Christine Robinson, Geoff Rutland, Christoph von Kurthy and Linda Wallraven.

### **Officers in attendance:**

Robert Cottrill (Chief Executive), Simon Russell (Head of Democratic Services), Joanne Stone (Principal Planning Solicitor) and Sarah Lawrence (Senior Committee Officer).

## **1 Election of the Chair of the Council**

Councillor Brett welcomed Councillors to the meeting, in particular Councillor Clarkson, attending his first meeting since his election.

Councillor Brett thanked Democratic Services Officers who had supported her in her year as the Chair of the Council, in particular Sophia Daw and Caroline Hanlon, and thanked Councillors for electing her to the position.

Councillor Brett advised that two nominations had been received for the election of the Chair of the Council for 2022/23 – for Councillor Adrian Ross and Councillor Linda Wallraven and invited Councillors to formally propose the nominations.

Councillor Collier proposed and Councillor Brett seconded the nomination of Councillor Ross to be elected as the Chair of the Council for 2022/23.

Councillor Boorman proposed and Councillor Linington seconded the nomination of Councillor Wallraven to be elected as the Chair of the Council for 2022/23

The two nominations were put to the vote and by 19 votes to 14 it was:

**RESOLVED** that Councillor Ross be elected as the Chair of the Council for 2022/23.

Councillor Ross then signed his statutory declaration of acceptance of office and took the chair.

In his speech of acceptance of his election as Chair, Councillor Ross advised that his theme for the year would be ‘tackling the cost-of-living, climate and ecological crises’. He thanked the outgoing Chair, Councillor Brett, for her work over the last year, and what she had accomplished around her theme of ‘Improving Food Security’.

## **2 Appointment of the Vice-Chair of the Council**

The Chair (Councillor Ross) advised that two nominations had been received for the appointment of the Vice-Chair of the Council for 2022/23 – for Councillor Graham Amy and Councillor Richard Turner and invited Councillors to formally propose the nominations

Councillor Ross proposed and Councillor O’Connor seconded the nomination of Councillor Amy to be appointed as Vice-Chair of the Council for 2022/23.

Councillor Davy proposed and Councillor Lington seconded the nomination of Councillor Turner to be appointed as Vice-Chair of the Council for 2022/23.

The two nominations were put to the vote and by 19 votes to 14 it was:

**RESOLVED** that Councillor Amy be appointed as the Vice-Chair of the Council for 2022/23.

As Councillor Amy had given apologies for the meeting, it was noted that he would sign his declaration of acceptance of office as soon as possible and before undertaking any civic duties.

## **3 Apologies for absence**

Apologies for absence were received from Councillors Amy, Burman, Macleod, Peterson, Rigden, Saunders and Turner.

## **4 Declarations of interest**

There were no declarations of interest made.

## **5 Minutes**

The minutes of the meeting of the Council held on 21 February 2022 were approved as a correct record and signed by the Chair of the Council.

## **6 Urgent items**

There were no urgent items for decision.

## 7 Announcements

A list of Councillor Brett's engagements as Chair of the Council made since the last meeting of the Council were noted.

Councillor Gauntlett (Cabinet Member for Planning and Infrastructure) provided an update on the development of the next Local Plan, in particular on the work ongoing to challenge the standard calculation of the minimum number of houses to be delivered. He drew Members' attention to a change in tone in a recent Government office response to a letter from the 11 northern parishes in Lewes, which said that although the standard method should be used, the Government was monitoring the effect of this, and that the absence of a local plan did not mean that planning applications should automatically be approved.

Councillor Gauntlett had sent out to Members a detailed briefing note on progress in advance of the meeting and invited all members to a briefing on 26 May 2022 on the issues and options for the next Local Plan.

## 8 Result of the District Council By-Election 2022

The Chair of the Council drew the Council's attention to the results of the District By-Election held on 12 May 2022, and formally welcomed to the Council, Councillor Ciarron Clarkson, the new ward Councillor for Peacehaven West.

## 9 Appointments Report.

The Leader of the Council, Councillor Nicholson advised that her Cabinet Member appointments were unchanged and were as follows:

<b>Cabinet Member</b>	<b>Portfolio</b>
Councillor Zoe Nicholson	Leader of the Council Finance
Councillor James MacCleary	Deputy Leader Regeneration and Prosperity
Councillor Matthew Bird	Sustainability
Councillor Julie Carr	Recycling, Waste and Open Spaces
Councillor Collier	Performance and People
Councillor Denis	Communities and Customers
Councillor Stephen Gauntlett	Planning and Infrastructure
Councillor Meyer	Housing
Councillor O'Keeffe	Tourism and Devolution

The Council received the report of the Head of Democratic Services, and the list of nominations for members and chairs of committees and other council bodies (Appendix 1) and outside bodies (Appendix 2) in accordance with proportionality of the Council, contained in the agenda and the agenda supplement. As there were no contested nominations, the Chair advised that the recommendations could be dealt with as one item.

Councillor Nicholson moved and Councillor MacCleary seconded that the recommendations in the report be approved, and this was put to the vote.

**RESOLVED:**

- a) To approve the appointments of members to Committees and Other Bodies and as Chairs and Deputy Chairs of Committees, as set out in Appendix 1;
- b) To approve the appointment of representatives to serve on outside and joint bodies, as set out in Appendix 2;
- c) To appoint all members of the Council to the 'approved list' of members appointed as substitute members in accordance with Council's Rules of Procedure, except where prohibited by those rules such as for Licensing Committee and Cabinet;
- d) To note the Leader of the Council's appointments to Cabinet, the individual areas of responsibility allocated to the Cabinet and the allocation of those areas of responsibility to the members of the Cabinet, as reported verbally at the meeting;
- e) To delegate to the Head of Democratic Services to make the necessary changes to the constitution and website to remove the Devolution Committee and incorporate its powers into the Strategic Property Board; and
- f) That Neal Robinson and Graham Branton be re-confirmed as the Council's Standards Independent Persons for the municipal year.

**10 Annual Pay Policy Statement.**

The Council considered the report of the Assistant Director for HR and Transformation recommending the adoption of the Annual Pay Policy Statement for 2022-23. Councillor Collier moved and Councillor MacCleary seconded approval of the report recommendations.

**RESOLVED** – That the updated Pay Policy Statement for 2022-23 be approved and be published on the Council's website.

**11 Notices of motion.**

**11a Motion - To protect our local rivers and sea by taking into account the cumulative impact of sewage discharge.**

*(Note: Councillor O'Keeffe joined the meeting at the commencement of this item at 6.25 pm)*

Councillor O'Brien moved and Councillor Gauntlett seconded the motion seeking the protection of local rivers and seas by taking into account the cumulative impact of sewage discharge, as detailed in the agenda.

The motion was debated and received support from across the Council.

The motion was put to the vote and declared carried.



**RESOLVED:**

This Council resolves to:

1. Recognise this Council's obligation to protect its rivers and seas, including from the cumulative impacts of pollution, in line with its local planning policy, and the National Planning Policy Framework.
2. Recognise that there is clear evidence of deterioration of water quality due to cumulative impact of multiple sewage discharge events or 'sewage overload'.
3. Ensure the evidence base being compiled for the new local plan fully assesses the cumulative impact of sewage discharge so that this is factored into decisions made in the new local plan, including the overall level of future development.
4. Seek to better understand the cumulative impact of waste water discharge including untreated sewage on the District's rivers, wildlife and the health of its residents
5. Continue to take a lead on addressing this issue, working constructively with other agencies.
6. Write to the Environment Agency asking it to issue a position statement in relation to Lewes District, which sets out its understanding of the cumulative impact of 800+ sewage discharge on our rivers, or if it is not willing to do, the reasons why.
7. Ask Natural England to update its 2013 assessment of Lewes Brooks SSSI.
8. Ask the Policy and Performance Committee to invite the Chief Executive of Southern Water plus senior representatives from the Environment Agency and Natural England to attend a Lewes District Council Policy and Performance Committee meeting to answer questions on the current levels of sewage discharge.
9. Ask Southern Water, from this date onwards, in its planning consultation responses for major development, to clarify which treatment works will be managing the sewage; and whether it has the information available to assess the impact on the number or duration of sewage discharges into local rivers or seas, and if it does have this information to share it (noting that this can only be requested not required).
10. Request that District Council planning officers, from now onwards, include in all reports relating to major development a specific section on Core Policy 10 and the impact on watercourses, including the potential for the development to affect sewage outflow into watercourses (i.e. cumulative impact), or to flag if this information is not fully available, so that this information (or the lack of it) is clearly and transparently set out.

**12 Calendar of meetings 2022/23**

The Chair of the Council drew members' attention to the Calendar of Meetings for 2022/23 included in the agenda for ratification.

Councillor Nicholson moved and Councillor MacCleary seconded that the Calendar of Meetings be approved.

**RESOLVED** – To approve the Calendar of Meetings for 2022/23.

### **13 Urgent decisions taken by the Cabinet or Cabinet members**

The Council formally noted the decision made by the Leader under special urgency powers since the last meeting in relation to the '2022/23 Retail, Hospitality and Leisure Relief scheme', made on 28 February 2022. This was reported to the Council in accordance with the Policy and Performance Committee Procedure Rule 7.

### **14 Reporting back on meetings of outside bodies**

The following reports had been provided on outside bodies which had met since the last meeting and these were noted:

- Team East Sussex – Councillor Nicholson
- Newhaven Town Deal Board – Councillor Nicholson
- Greater Brighton Economic Board – Councillor Nicholson
- Seaford to Brighton Steering Group – Councillor O'Brien
- South East Councils – Councillor O'Brien
- LGA People and Places Board – Councillor O'Brien
- East Sussex Health and Wellbeing Board – Councillor Ross
- Citizens Advice Bureau – Councillor Makepeace
- South Downs National Park Authority and other SDNP meetings - Councillor Meyer
- Decarbonising our Housing Stock (DOHS) – Councillor Bird
- Upper Ouse Flood Protection and Water Retention Works Working Group – Councillor Bird

### **15 Date of Next Meeting**

It was noted that the next scheduled meeting of the Full Council was due to take place on Monday 18 July 2022 at 6 pm.

The meeting ended at 6.40 pm

Councillor Adrian Ross (Chair)

# Agenda Item 4

## Lewes District Council



Southover House  
Southover Road  
Lewes  
East Sussex BN7 1AB

Civic & Member Services Officer: 01273 085030  
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**CHAIR Councillor Adrian Ross**

**VICE-CHAIR  
Councillor Graham Amy**

### CHAIR'S ENGAGEMENTS 23 May 2022 – 18 July 2022

Date	Time	Event
Wednesday 25 May	6pm	Chair: To attend Private View of Frank Brangwyn: The Skinners' Murals at Ditchling Museum of Art and Craft, Ditchling.
Thursday 26 May	11.30-12.30	Chair: To attend the opening of new Retirement village in South Chailey.
Friday 27 May	6pm – 8pm	Chair: To attend Depot Cinema's 5 <sup>th</sup> Anniversary Celebrations, Depot Cinema Lewes.
Saturday 4 June	2.30pm	Chair and Consort: to attend a Service of Thanksgiving to Celebrate the Platinum Jubilee of HM Queen Elizabeth II at Chichester Cathedral.
Saturday 11 June	7.30pm	Vice-Chair: To attend Peacehaven Players' performance of 'Lights Out Over London' at the Meridian Centre, Peacehaven.
Saturday 11 June	9am – 11am	Chair: To attend Walk for Wards at Glynde Estate, near Lewes. Chair to open the event, set participants off on their chosen distance and to hand out medals at the end of the walks.
Monday 20 June	3.50pm	Chair: To attend Armed Forces Day flag raising ceremony at County Hall, St Anne's Crescent, Lewes.

<b>Date</b>	<b>Time</b>	<b>Event</b>
Monday 20 June	4pm – 6pm	Chair: To attend a reception with the Lord-Lieutenant, at Westfield House, County Hall, St Anne's Crescent, Lewes
Sunday 3 July	4.40pm for 5pm	Chair and Consort: To attend St Johns Sussex Service of Thanksgiving and Dedication at Arundel Cathedral.
Sunday 10 July	10.30	Chair: To attend Sea Sunday Service in support of the Mission to Seafarers, St Andrew's Church in Bishopstone.
Wednesday 13 July	2.45pm to 4pm	Chair: To officially open the new playground at Firle Church of England Primary School, Firle.



## Executive decision taken by Leader/Cabinet portfolio holder

**Decision taken by:**

Leader of the Council, Councillor Zoe Nicholson

**Date of decision:**

13 June 2022

**Subject of report:**

On 3 February 2022 the government announced a package of support known as the Energy Bills Rebate to help households with rising energy bills. This includes:

- A £200 discount on their energy bills this autumn. This will automatically be repaid over the next five years
- A £150 non-repayable rebate for households in England in Council Tax Bands A to D. This is known as the Council Tax Rebate
- £144 million of discretionary funding for billing authorities to support households who are in need but are not eligible for the Council Tax Rebate.

The Council will receive £4,987,650 for the Council Tax Rebate scheme which must be spent by 30 September 2022 and £222,150 of Discretionary funding which must be spent by 30 November 2022. Any underspend must be returned to government and in the event of an overspend, no additional funding will be provided.

**Exempt matter (if any as given under Schedule 12A of the Local Government Act 1972):**

No

**Key decision?:**

No

**Open summary of decision made:**

- (1) The Leader approves the Council Tax Rebate and Council Tax Rebate Discretionary Scheme as set out in Appendices 1 and 2 to the report
- (2) The Leader grants the Director of Service Delivery delegated authority to implement and, if necessary, amend the Scheme, such delegated authority to include any measures necessary for or incidental to its management and administration

In accordance with section 17 of the Council's Policy and Performance Advisory Committee Procedure Rules, the call-in procedure shall not apply to this decision given its urgency. A decision is urgent if, in the view of the decision maker, any delay likely to be caused by the call-in process would, for example, seriously prejudice the Council's or the public's interests.

**Reason(s) for decision:**

This is a new scheme which needs to be implemented as a matter of urgency and so executive approval for the scheme is being sought from the Leader. The Leader is being asked to authorise the Director of Service Delivery to implement and administer the scheme as there is no existing officer delegation in place.

**Alternative options considered:**

None

**Was an executive councillor(s) consulted before decision was taken? If so, what was the result of this consultation?**

Yes

**Does the proposal involve any unplanned expenditure? If so, please confirm that you have consulted with the Chief Finance officer and include the date of consultation**

The scheme will be fully funded by the government.

Date of consultation: 10 May 2022

**Signed:**

Councillor Zoe Nicholson, Leader of the Council

**Leader/Cabinet portfolio holder**

<b>Report to:</b>	<b>Full Council</b>
<b>Date:</b>	<b>18 July 2022</b>
<b>Title:</b>	<b>Waste and recycling services - fleet</b>
<b>Report of:</b>	<b>Tim Whelan, Director of Service Delivery</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of report:</b>	The purpose of this report is to seek Full Council approval for the cost of purchasing a second-hand fleet of LDC recycling vehicles in the current financial year, on the basis that the proposal agreed in principle at Cabinet on 9 June 2022 would incur expenditure outside the budget framework set for 2022/23.
<b>Officer recommendation(s):</b>	<b>That Full Council approves the release of funding (£720,000) within this financial year, 2022/23, in support of the immediate operational priority:</b>  <b>To make immediate purchase of second-hand recycling collection vehicles (RCVs), to replace six vehicles currently on hire, thus saving on significant hire costs that are presently being incurred.</b>
<b>Reasons for recommendations:</b>	<p>Recommendations were approved by Cabinet for waste recycling and street cleansing vehicle procurement, with associated adaptations at the depot, to support ambitions to decarbonise the fleet by 2030. The recommendation to Full Council is set within the context of that wider strategic approach.</p> <p>There is an immediate need to purchase second-hand vehicles for the recycling fleet, as this is a more cost-effective solution than continuing to hire them. This report seeks to ensure adequate financial provision is made in capital allocations for waste service vehicles for the period 2022/23.</p> <p>Budgeting for expenditure in subsequent years (which comprise all of Cabinet's other recommendations) is deferred to future council meetings as appropriate, Budget Council 2023 and beyond.</p>
<b>Contact Officer(s):</b>	<b>Name: Seán Towey</b> <b>Post title: Head of Environment First</b> <b>E-mail: <a href="mailto:sean.towey@lewes-eastbourne.gov.uk">sean.towey@lewes-eastbourne.gov.uk</a></b> <b>Telephone number: M: 07506 026412</b>  <b>Name: Jane Goodall</b> <b>Post title: Environment Lead</b> <b>E-mail: <a href="mailto:jane.goodall@lewes-eastbourne.gov.uk">jane.goodall@lewes-eastbourne.gov.uk</a></b> <b>Telephone number: 07788 515359</b>

## **1 Introduction**

- 1.1 The council fleet provides vehicles for functions such as refuse and recycling, garden waste, trade and clinical waste collections, street cleansing and bulky item collections. This report considers six recycling collection vehicles currently on hire, which officers propose to replace with second-hand vehicles.
- 1.2 The detail for future financial years, as approved by Cabinet, is presented in the background papers – at Appendix 1, to the June Cabinet report, 'Vehicle Replacement Strategy, April 2022' and the tables at Appendix 2 affording more information in respect of predicted capital costs and fuel/carbon savings. The aim of the vehicle replacement strategy is to achieve an ultra-low emission fleet by 2030.
- 1.3 Proposals approved at Cabinet were, in summary:
- A hybrid of diesel/renewable diesel for our RCV fleet (upgraded in order to remain in service for the interim) with electric vehicles (EVs) for food waste collections (April 2023) and street cleansing (2025/26) for the short to medium term.
  - As new technologies and alternative fuel options become economically viable, alongside the provision of a depot infrastructure that can support our fleet, the service will switch to ultra-low emission RCVs by 2030.
- 1.4 Policy and Performance Advisory Committee had an opportunity to review the Cabinet paper on 31 May 2022, as did the Scrutiny Emergency Climate Change Panel on 20 June 2022.
- 1.5 Lewes District Council's climate change and sustainability strategy seeks to ensure that the Council is net zero carbon and fully climate resilient by 2030. This informs the vehicle replacement pathway.

## **2 Proposal**

- 2.1 With the approval of Full Council, there will be an immediate move to purchase second hand RCVs at a cost of circa £120k each to replace the vehicles currently on hire, necessitated by complete failure of 6 recycling vehicles that have reached end of life. Ideally this purchase will take place in July 2022 in order to save against current hire charges (around £6k a week). While this clearly has revenue budget implications for the current financial year, the real-time benefit relates to the vehicle replacement strategy covering budget years up to 2029/30.
- 2.2 The service requests approval for £720,000 for this procurement exercise.
- 2.3 This request is within the context of a phased approach to ultra-low emission at tailpipe RCVs, as outlined at 1.3 above. While new solutions are developing at a rapid pace, there are significant financial, environmental and risk-mitigating advantages in delaying decisions on new vehicle types (i.e. EV or hydrogen fuel cell) until the market stabilises.



### **3 Financial appraisal**

- 3.1 The current Capital Investment Programme for the Council does not include a provision to replace six currently hired recycling vehicles with second-hand vehicles from summer 2022. An option appraisal has been undertaken for all of the proposed vehicle acquisitions that compared two acquisitions options.
- 3.2 The capital outlay might need to be funded through either diverting existing capital resources and/or borrowing from the PWLB, which is the cheapest option for all of the proposed vehicle acquisitions. The Council will be able to borrow at a lower interest rate than what might be offered by the leasing companies. The wider financial implications will need to be incorporated into the overall Council's revenue budget and capital programme to ensure that the long-term financial implications are monitored accordingly.

### **4 Legal implications**

- 4.1 Any procurement undertaken following approval of officer recommendations in this report must comply with the Council's Contract Procedure Rules, including (where applicable) the Public Contract Regulations 2015.
- 4.2 Where the Cabinet proposes executive action that would incur expenditure in the current financial year but which was not provided for in that year's agreed Budget, the proposal must be referred to Full Council for approval.

*Lawyer input date: 04.07.22*

*Legal ref: 011043-LDC-OD*

### **5 Risk management implications**

- 5.1 Headline risks include:
- The condition of the current fleet
  - Delays in the decision-making process:
    - delays in the above impacting on speed of executing tender process
    - delays in the above impacting on placing our orders
- 5.2 The vehicle replacement strategy is designed to mitigate these risks. Officers are engaging with industry and researching options to secure the best fit for LDC now and in the future.

### **6 Equality analysis**

- 6.1 An Equality and Fairness screening was undertaken for the June Cabinet report in respect of the longer-term strategic approach to vehicle replacement. The recommendation in this report (to purchase second-hand RCVs) is set within the context of that wider strategy.

### **7 Environmental sustainability implications**

- 7.1 There is a carbon benefit to re-using and upgrading the current fleet (including the purchase of second hand vehicles in the short term) to extend its life until the

Council is ready to purchase new ultra-low emission RCVs – noting that, based on the current data available, approximately 5-8% of an HGV's whole life carbon emissions can be attributed to production.

- 7.2 The ultimate goal of running ultra-low emission RCVs by 2029 will meet the Council's net zero 2030 target. The carbon trajectory of the Council's Waste Services (LDCWS) operations is set out in background papers at Appendices 1 and 2 (to the Cabinet report).

## **8 Appendices**

- Appendix 1 - Referral from Cabinet on 9 June 2022

## **9 Background papers**

- [Report to Cabinet 9 June 2022 and associated appendices](#)



## Lewes District Council

<b>Meeting:</b>	<b>Council</b>
<b>Date:</b>	<b>18 July 2022</b>
<b>Subject:</b>	<b>Waste and recycling services – fleet replacement strategy</b>
<b>Report of:</b>	<b>Councillor Julie Carr on behalf of the Cabinet</b>

The Council is asked to consider the minute extract of the Cabinet meeting held on 9 June 2022 as set out below.

### **Minute extract Cabinet – 9 June 2022**

The Cabinet considered the report of the Director of Service Delivery, introducing and seeking their approval for the replacement strategy for the waste and recycling fleet to circa 2035. This was against a backdrop of new and emerging technologies, alternative fuels and energy vectors, the Council's ageing vehicles and net zero 2030 ambition.

Thanks were conveyed to officers and portfolio holders for their work in bringing the report together.

The Policy and Performance Advisory Committee (PPAC) at its meeting on 31 May 2022, made the following recommendation to Cabinet:

**To support the officer recommendations in the Cabinet report subject to the following additional recommendation being considered by the Cabinet:**

**(8) That an alternative option be considered in respect of food waste collection. This would be composed of two dedicated EV food waste vehicles to be used on routes with larger amounts of food waste and the fitting of food waste pods to general refuse collection vehicles to be used on the other routes.**

Councillor Boorman, Chair of Policy and Performance Advisory Committee, was in attendance to present PPAC's discussion. One of the concerns around the proposals set out in the report, was that the administration would be implementing weekly food waste collection and fortnightly waste collection. The Cabinet confirmed that there were no plans to move the waste collection to fortnightly and the reason for officer recommendations were set out in the report.

Councillor Linington, Leader of the Opposition, also addressed the Cabinet and reiterated comments made at PPAC and supported their recommendation.

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The Cabinet unanimously agreed to consider PPAC's recommendation, and this was reflected in the additional resolution below.

**Resolved (Key decision):**

- (1) To replace six currently-hired recycling vehicles with second-hand vehicles from summer 2022.
- (2) To re-purpose and upgrade the remaining refuse and recycling collection vehicle (RCV) fleet from April 2023, subject to approval by Full Council.
- (3) To use renewable diesel as an alternative to regular diesel from April 2023, subject to due diligence.
- (4) To procure a new electric vehicle fleet for food waste collections in 2023, subject to approval by Full Council.
- (5) To install temporary chargers at the depot in 2023 until such time as charging infrastructure is in situ as part of the depot redevelopment.
- (6) To procure an electric vehicle fleet for street cleansing fleet from 2025/26, subject to a further report to Cabinet and Full Council supported by a business case.
- (7) To secure zero emission at tailpipe vehicles for the RCV fleet by 2030, to align with the council's net zero target, subject to a further report to Cabinet and Full Council supported by a business case.
- (8) To consider the alternative option in respect of food waste collection, as recommended by Policy and Performance Advisory Committee at its meeting on 31 May 2022. The Cabinet member for recycling, waste and open spaces would write to the Chair of Policy and Performance Advisory Committee, with the outcome of that consideration.

**Reason for decisions:**

Recommendations to Cabinet for waste and recycling vehicle procurement required from 2022/2023, to support ambitions for an ultra-low emission fleet by 2030.

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For a copy of the report please contact Democratic Services:

Tel. (01273) 471600.

E-mail: [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

A copy may be downloaded on the Council's website by following the link below:

[Lewes District Council Cabinet - Thursday, 9th June, 2022](#)



## Lewes District Council

**Meeting:** Council  
**Date:** 18 July 2022  
**Subject:** Treasury Management Annual Report 2021/22  
**Report of:** Councillor Zoe Nicholson on behalf of the Cabinet

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The Council is asked to consider the draft minute extract of the Cabinet meeting held on 7 July 2022 as set out below.

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### **The Council is recommended to:**

- (1) Agree the annual Treasury Management report for 2021/22.**
  - (2) Approve the 2021/22 prudential and treasury indicators included in the Cabinet report.**
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### **Minute extract Cabinet – 7 July 2022**

The Cabinet considered the report of the Chief Finance Officer, presenting the annual treasury management report for 2021/22.

Policy and Performance Advisory Committee (PPAC), held on 29 June 2022 considered the report and were supportive of the officer recommendations in full. Councillor Linington, Vice-Chair of Policy and Performance Advisory Committee and Leader of the Opposition, was in attendance to present PPAC's discussion.

Audit and Standards Committee, held on 4 July 2022 considered the report and were supportive of the officer recommendations in full.

### **Recommended to Full Council (Budget and policy framework):**

- (1) To agree the Annual Treasury Management report for 2021/22.
- (2) To approve the 2021/22 Prudential and Treasury Indicators included in the report.

### **Reason for decisions:**

Requirement of CIPFA Treasury Management in the Public Sector Code of Practice (the Code) and this must be reported to Full Council.

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For a copy of the report please contact Democratic Services:

Tel. (01273) 471600.

E-mail: [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

A copy may be downloaded on the Council's website by following the link below:

[Agenda for Lewes District Council Cabinet on Thursday, 7 July, 2022, 2.30 pm \(lewes-eastbourne.gov.uk\)](#)



**Meeting:** Full Council

**Date:** 7 July 2022

**Subject:** Approval of Licensing Fee 2022/23

**Report of:** Director of Service Delivery

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The Council is asked to consider the minute and resolution of the Licensing Committee held on 7 July 2022 as set out below.

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### **Recommendation to Full Council**

To recommend to Full Council to approve the licensing fee proposed for the 6 monthly DBS check.

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### **Minute extract**

#### **Licensing Committee – 7 July 2022**

#### **6. Approval of additional Licensing Fee 2022/23**

The Committee considered the report which sought its recommendation to Full Council that the additional licensing fee proposed within paragraph 1 be applied from September 2022.

The Regulatory Services Lead (RSL) presented the report, highlighting that all new applicants and current licensed drivers would be required to adhere to a 6 monthly DBS check, which could be undertaken through the gov.uk website or, alternatively, could be processed by Lewes District Council. The cost of the service for the Council would require an increase from £40 to £65 to take into account an administration fee, which would apply from September 2022 onward.

Discussions included automatic reminders in respect of the 6 monthly DBS check, the amount of time it took the Council to process applications, whether there was any way to make the process more cost-effective and what costs were covered by the proposed increase in the Licensing fee. It was also noted that the Council had absorbed staff costs of this service over the previous two years.

The Committee queried the cost of the fee if the process was undertaken through the gov.uk website. The RSL explained that she did not know the exact fee, but that it was less than the £40 currently charged by the Council.

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Members requested that a follow-up report come back to the Committee with details relating to DBS checks which were processed through the gov.uk website versus those processed by the Council. The RSL agreed to add that detail to future annual fee setting reports.

**Resolved:**

That Full Council be recommended to approve the Licensing Fee, as set out in the report, for the 6 monthly DBS check.

For a copy of the report please contact Democratic Services.

Tel: (01273) 471600

E-mail: [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

A copy may be downloaded on the Council's website by following the link below:

[Agenda for Lewes District Council Licensing Committee on Thursday, 7 July, 2022, 10.30 am \(lewes-eastbourne.gov.uk\)](#)



## Motion on Ukrainian refugees – Councillor Brett

### Preamble:

Nobody can fail to have been moved by the plight of those affected by the war in Ukraine and the need to offer sanctuary. We have all been impressed by the number of local residents who have come forward in Lewes District and have, in many cases, been supporting those affected for over three months now. They have our thanks and admiration, but the Government has not provided any indication or reassurance on what will happen next.

This Council notes:

1. It is already clear that many Ukrainian refugees will be unable to return home at the end of their initial six month placements and we are already hearing from hosts who want to know what will happen when the six months are up.
2. That the Government's scheme has been rushed and very complicated to access and implement. Local authorities, including Lewes District Council, have struggled to keep up with minimal support and guidance from central government resulting in frustration for hosts and refugees
3. Some people may continue to offer accommodation, but others say they will not be in a position to continue. They are asking how we can make sure that the social networks and links, friendships, jobs and school placements that are developing will be maintained.
4. Some refugees would like to rent a home privately, but they are priced out of our overstretched rental market even if they have jobs by then.
5. The Government is still dragging its feet on visas for Ukrainian refugees fleeing the conflict in their country meaning that many seeking safety and sanctuary remain in limbo.

### Motion:

The Council resolves to ask the Leader of the Council to write to the Home Secretary and local MPs including the following:

1. A request for urgent clarification on the plan for refugees in our District once the initial six months ends.
2. Remind them that a system to support those fleeing the conflict in Ukraine and honour the promise of sanctuary which has been given as well as acknowledge the commitment already made by those who have already opened their homes.
3. Request that they urgently seek a second tranche of placement hosts in the towns where many are already living, and children are being educated.
4. Take steps to support refugees looking to move into privately rented accommodation specifically increasing the **Homeless Prevention Grant** above the current level of £520K. This will enable the Lewes District Council Housing Needs Team to better address the emerging housing issues of this particular group of residents.

5. Increase the Local Housing Allowance to better reflect the costs of rents within Lewes District outside those in the Affordable / Social Rent sector in order to prevent a further deterioration in availability of suitable housing for all those in need of appropriate local accommodation.

## **Cost of Living Motion – Councillor Banks**

### **Preamble**

A perfect storm of external factors are coming together on the horizon very quickly. The war between Russia and Ukraine will limit global food resources, the supply chain crisis due to Brexit has not been fixed, inflation in the UK is currently at 9%. October's Energy cap will increase fuel prices as we go into winter.

It is shocking and extremely worrying for many local residents across Lewes District on limited incomes, that Ofgem announced that the energy price cap could rise to £2,800 in October 2022.

Earlier this year on 1 April 2022, Ofgem increased the energy price cap by 54 per cent.

In addition to this, residents in "off gas grid" areas face uncapped price rises in heating Oil and Liquid Petroleum Gas (LPG).

This will affect families in rural areas who will be hit by rising fuel costs at the petrol pumps as well as in their heating bills.

Over the coming summer months, people face the average standard tariff energy bill increasing by £693 per year. Where the pain will be inflicted most heavily will be on already struggling families. The average pre-pay meter energy bill may increase by £708 per year (Ofgem, 2022). Pre-payment meters, which have the highest charge, are predominantly used by people with the least income. Those on lower incomes pay proportionately more for many services than the better off.

Economists are predicting that even before the fuel increase in the autumn the cost of living crisis is adding 3.5% of inflation to the household budgets of the poorest compared to the better off. (see note 1)

On 6 April 2022, the Government increased National Insurance by 1.25 percentage points, which is projected to cost the average family an additional £108 per year.

Council notes the decision taken in June 2022 to impose a 'Windfall Tax' on the super-profits of oil and gas companies and to redistribute this as a one-off payment of £400 to households later this year. Council believes it needs to go further and the Government should be targeting this money at those on the lowest incomes through the Cost of Living crisis.

Council understands that requests for food bank support have more than doubled since the start of the year across Lewes District and this continues to rise, including many new clients.

Additionally, a proportion of the population is unable to access advice and support or to apply for hardship funds via websites. The figure for digital exclusion nationally is between 20%- 25%. (see note 2)

Some people have no interest in being connected, others have poor digital skills, and others lack equipment and/or resources. Although the numbers of digitally excluded people is generally decreasing- there is concern that the Cost of Living Crisis will slow the decrease as households start to make budgeting decisions to prioritise the necessities of survival.

The extent to which access to financial support and advice through the internet is restricted among Lewes residents is not currently known, but data collection and knowledge of the problem must be a first step in making sure that those most in need are helped.

Council recognises that Lewes District Council has already taken steps to help residents across Lewes District, including:

- Creating a £750,000 Cost of Living Crisis Fund with £50,000 to be immediately allocated to help local foodbanks with an unprecedented surge in demand.
- Implementing a 100% Council Tax Reduction Scheme for those most in need
- Working with other East Sussex District Councils to deliver council housing retrofit programme which provides long term solutions.
- Started to collect data on digital exclusion and working on ensuring our telephone capacity is available to those that need it most.
- Linking with community support networks such as the Lewes District Food Partnership and the Emergency Food Network.

**Motion:**

This Council:

1. Recognises that more can be done and therefore declares a 'Cost of Living Emergency'.
2. It asks the Leader of the Council to write to Chancellor of the Exchequer to ask for Lewes District residents to get extra help and support by:
  - a) Immediately reducing the standard rate of VAT from 20% to 17.5% for one year, saving the average family £600.
  - b) Immediately restoring the Universal Credit supplement of £20 and doubling that uplift, which was cancelled by the Government in 2021; and reverses the cuts to Working Tax Credit.
  - c) Note the imposition of the 'Windfall Tax' on the super profits of oil and gas companies but raise the concern that this needs to be directed at those on the lowest incomes

- d) Extending free school meals to all families
- e) Urging the introduction of a price cap for LPG and heating oil under ofgem regulation while supporting alternative heating such as air source heat pumps.
- f) Call on the government to introduce a £25bn fund to enable Councils to insulate council homes and homeowners.

In addition, this Council will:

- a) Arrange a local Cost-of-Living Emergency Summit, with stakeholders, including Citizens Advice, Food Banks, Chambers of Commerce and Trade Unions and invite local MPs to attend this hybrid meeting
- b) Develop a Food and Fuel Action Plan that clarifies and captures all actions tackling the Cost of Living of Crisis to be developed.
- c) Examine the potential for strengthening any technical advice on the use of renewable heating sources such as air source heat pumps instead of fossil fuels in advance of the Local Plan being developed.
- d) Request the Policy Performance Advisory Committee to review the support that the Council has available to support those in council tax arrears.

Notes:

Note 1: [The Economist – A Guide to Britain’s Cost of Living Crunch, 21 April 2022](#)

Note 2 – [ONS Exploring the UK’s Digital Divide, 4 March 2019.](#)

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# Agenda Item 15

## Outside Bodies – Reports from Councillors

The following updates have been received from Councillors in relation to the outside bodies to which they have been appointed by Full Council, since the last meeting.

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
1	Sussex Downs Line Steering Group (formerly Seaford to Brighton Line) AGM	Emily O'Brien	<p><b>Date of meeting:</b> 17/6/22</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• Annual review</li> <li>• Report on community activity &amp; on impending rail strike</li> <li>• Concern over proposed phase out of ticket offices at stations</li> </ul> <p><b>Decisions made:</b> N/A</p>
2	LGA People & Places Board	Emily O'Brien	<p><b>Date of meeting:</b> 16/5/22 &amp; 21/6/22</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• Attended 2 x LGA Levelling Up Locally Enquiry round table in role as Deputy Chair</li> <li>• Also chaired an LGA webinar on community fund on 14/6</li> </ul> <p><b>Decisions made:</b> N/A</p>
3	LGA People - Places Board	Emily O'Brien	<p><b>Date of meeting:</b> 7/6/22</p> <p><b>Business discussed /decisions:</b></p> <ul style="list-style-type: none"> <li>• Cost of Living – huge current challenge especially for rural areas - on everything from food, energy (especially heating oil) and petrol prices, to spiralling inflation and even mortgage rate increases. Pushed that the existing LGA ask to Government on taking mass retrofitting seriously must go harder and should be reformed to point out that well-insulated cheap-to-run homes are key to tackling the cost of living crisis.</li> <li>• Levelling Up Bill – flagged concerns about elected mayors as a condition of devolution, along with concerns about the 'big is better' approach e.g. proposed new County Combined Authorities.</li> <li>• Single Prosperity Fund – Board as a cross-party whole agrees there needs to be more money on the table though welcome that this is now more streamlined (LGA had lobbied hard on</li> </ul>

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
			<p>this)</p> <ul style="list-style-type: none"> <li>I was appointed as Board rep to LGA Cost of Living Group (cross board)</li> </ul>
4	South East Councils	<p>Emily O'Brien</p> <p>Johnny Denis (attended for Emily O'Brien)</p>	<p><b>Date of meeting:</b> 17/6/22</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>Meeting of the executive</li> <li>Update on current economic challenges in Southeast &amp; nationally</li> <li>New SE 100 monitor published</li> </ul> <p><b>Decisions made:</b> relating to upcoming AGM.</p> <p><b>Date of meeting:</b> 05/07/22</p> <p><b>Business discussed / decisions:</b></p> <ul style="list-style-type: none"> <li>Annual General Meeting.</li> <li>Cllr O'Brien re-elected to the Board.</li> <li>Agreed a constitutional review.</li> <li>Considered the data collected by South East 1000 data monitor.</li> <li>Considered the work of the All-Party Parliamentary Group for the South East.</li> </ul>
5	Impact Seaford	Christine Brett	<p><b>Date of meeting:</b> 27<sup>th</sup> June 2022</p> <p><b>Business discussed:</b></p> <p><u>Short term project updates:</u></p> <ul style="list-style-type: none"> <li>Gateway and signage completed.</li> <li>More concessions now on the Seafront. and Beacon event went well.</li> <li>Renaming Martello fields competition will be held in September.</li> <li>There will be many events held over the summer including Pride.</li> <li>Salts improvements were discussed.</li> <li>Cliff Gardens is waiting for CIL bid but needs matched funding. Lottery bid hopeful.</li> <li>Cycling report coming soon.</li> <li>Lots of trees have been planted this year.</li> </ul> <p><u>Medium term project updates:</u></p> <p>Martello toilets tenders being reviewed – hoping to start building in Autumn.</p>



	Outside Body	Councillor	Update
			<p><u>Long term project updates:</u></p> <ul style="list-style-type: none"> <li>• Crouch signage applied for.</li> <li>• More trees hopefully (Trees for Seaford).</li> <li>• Seaford Town FC now doing some maintenance at the FC.</li> <li>• South Hill Barn - Weatherproofed again. Have summer exhibitions. Concession cafe proving the Barn's worth.</li> <li>• Peter Sharp advised that there is a intention for LDC to put in a bid to the Shared Prosperity Fund by the end of July - this will be for £1m over 3 years, and the Council will be keen to spread funds across the District.</li> </ul> <p><u>AOB -</u></p> <ul style="list-style-type: none"> <li>• Sustainability of future plans discussed.</li> <li>• There has been slow progress on Dane Valley with a different housing association.</li> <li>• Future long-term new cafe further up the seafront (Neal), will need sewerage.</li> </ul> <p><u>Actions –</u></p> <ul style="list-style-type: none"> <li>• Any progress update on Talland Parade will be circulated by email.</li> <li>• September meeting to look at evaluating existing future projects for sustainability in person.</li> </ul>
6	Citizens Advice	Imogen Makepeace	<p>I attended a Trustee Meeting at which was present Dame Clare Moriarty, who has a special connection with Lewes through her work with the South Downs Partnership. She spoke about the current cost of living crisis and the help the CAB is giving, and the how information gathered by each CAB towards the Research and Campaigns work is used to advise policymakers. She said Citizens Advice is thinking about core service delivery in the light of the Covid pandemic, and the ways to provide advice, as well as the ways in which Citizens Advice can give support to local offices in the future.</p> <p>In response to questions from Council representatives, she said that local government funding was critical and should be considered as a public health investment as good advice can improve people's</p>

	Outside Body	Councillor	Update
			<p>wellbeing. She felt that the best way to support people in greatest need was through the benefits system, reinstating the £20 Universal Credit uplift and expanding the Warm Home Discount scheme.</p> <p>Debbie Harris is the acting Chair, and recruitment is underway for a new District Manager. Since the meeting, the new CEO, Sarah Archer has been appointed.</p> <p>I have been having informal conversations with Debbie about the delivery of the Energy Rebate Scheme and how future support and advice can be delivered, particularly for some residents who are not very well connected to the internet.</p> <p>I am happy to report that face to face meetings with CAB advisors are again available, by appointment only (book via <a href="mailto:info@lewesca.onmicrosoft.com">info@lewesca.onmicrosoft.com</a> or calling 01273 007557). Opening times:</p> <p><b>Seaford</b> – Mon (10-15.30) 37 Church Street (Tourist Info Building)  <b>Newhaven</b> - Tues-Thurs (10-15.30) 15-19 Chapel Street,  <b>Peacehaven</b> – Thurs (appt only), Meridian Centre.  <b>Lewes</b> – Fri (10-15.30) Southover House</p>
7	Laurence O'Connor	Wave Leisure	<p><b>Meetings attended</b> - Board 6<sup>th</sup> June, Health and Safety Committee 20<sup>th</sup> June</p> <p>Wave has achieved the Charity Excellence Quality Mark recognising its approach to management effectiveness and governance.</p> <p>In the past year, following the lockdowns Wave has been performing better than anticipated, in particular with both memberships and bookings. As a result income from memberships was in fact better than expected. An improving trend has seen Wave Swim School and Wet Side return strongly, which in the year prior to the pandemic had been in decline.</p> <p>With the pandemic restrictions being lifted</p>

	Outside Body	Councillor	Update
			<p>and company performance now looking more positive staff were kept informed of progress at a meeting on 14 June.</p> <p>Emphasis upon staff wellbeing has been a key part of Wave's approach during the pandemic and from April a new Employee Assistance Programme has been made available to all staff. This offers services including access support from mental health counsellors and physiotherapists.</p> <p>Moving forward it is well known that Wave had been looking at its portfolio. Wave trustees have therefore welcomed the opportunity to explore how new leisure services can be provided in Newhaven alongside GP's and support staff at a new health and wellbeing hub in the town. Wave Chief Executive, Duncan Kerr has said that "It's great news and is exciting times for Newhaven, Wave and Seahaven Swim and Fitness Centre."</p>
8	Wave Leisure Trust	Johnny Denis	<p><b>Meeting date:</b> Attended Management boards and various committees.</p> <p><b>Business Discussed:</b></p> <ul style="list-style-type: none"> <li>• Actual income better than predicted in recovery plan.</li> <li>• New opportunities are presenting themselves for working at new sites.</li> <li>• Staff engagement is working well.</li> </ul>
9	Sussex Police and Crime Panel (PCP) (NB. this body scrutinises the role and work of the Sussex Police and Crime Commissioner (PCC))	Johnny Denis	<p><b>Meeting date:</b> 24<sup>th</sup> June</p> <p><b>Business Discussed:</b></p> <ul style="list-style-type: none"> <li>• Considered recommendation of task and finish group that PCC bid for part of Shared Prosperity allocation to each District and borough to fund a business crime group.</li> <li>• Considered and questioned the annual report of the PCC.</li> </ul>
10	Community Infrastructure Levy Executive Board	Johnny Denis	<p>The CIL Executive Board met in June.</p> <p><b>Decisions</b> - Agreed recommendations of CIL Management board for presentation to Cabinet.</p>

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
11	Community Safety Partnership	Johnny Denis	<p><b>Meeting date:</b> 13<sup>th</sup> April</p> <p><b>Business Discussed:</b></p> <ul style="list-style-type: none"> <li>• Considered updates form partners</li> <li>• Grant applications</li> <li>• Letter from Police and crime Commissioner re communicating the work of the CSPs</li> </ul> <p>Next meeting 13<sup>th</sup> July.</p>
12	Armed Forces Champion	Sharon Davy	<p><u>Tuesday 10<sup>th</sup> May</u> - I attended the South East Armed Forces Networks – “Together We CAN Make A Difference” at the Amex Football Stadium, Falmer. This was an opportunity to hear inspirational speakers and meet other Armed Forces Champions who proudly say their local authorities have achieved silver or gold Employers Recognition status. It took some time for the Council to achieve the current Bronze Recognition. I would like to aim for silver and gold. The Network of Support/Armed Forces Team is: prevention – inclusion – training – single point of contact.</p> <p><u>Wednesday 18<sup>th</sup> May</u> - I had the honour of attending a Queen’ Garden Party at Buckingham Palace and in my role of Lewes District’s Council Armed Forces Champion, spoke with many who are currently serving in the Armed Forces and their extended families, as well as those retired but very much part of the Armed Forces Family.</p> <p><u>Tuesday 14<sup>th</sup> June</u> - I attended the Reserve Forces’ and Cadets’ Association (SERFCA) Briefing in Crawley and listened to skilled and knowledgeable speakers from all of the Armed Forces. The SERFCA Master Messages are: Championing the Value of Reserve Service – Promoting the Cadet Experience – Encouraging Support from Employers and the Community for the Reserves and Cadets – Providing the Best Place to Work and Train – Supporting Reserve and Cadet Recruiting – Raising Awareness of the needs of ex-Service Personnel and their Families – Generating income for the Benefit of Reserves and Cadets. I spoke of the many opportunities</p>

	Outside Body	Councillor	Update
			<p>for our Cadets and how the experience can be life changing for young people.</p> <p><u>On-going communication</u> - The (updated) Armed Forces Bill has received Royal Assent and is enshrined in law. It covers: Education provision – Housing provision – Healthcare provision. To help those who risked their lives defending this country.</p> <p>I have met with Cllr Bob Bowdler, the Armed Forces Champion for East Sussex County Council and he knows that I am extremely keen to arrange an in-person meeting to embrace all of the Armed Forces Champions in East Sussex.</p>
13	Greater Brighton Economic Board	Zoe Nicholson	<p><b>Date of meeting:</b> 26 April 2022</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• Business Hothouse (presentation from University of Chichester)</li> <li>• Greater Brighton Operational Arrangements 2022/23 and Annual Report 2021/22</li> <li>• Greater Brighton Creative Industries Strategy 2022-25</li> <li>• Greater Brighton Investment Programme Update.</li> </ul> <p><b>Decisions:</b></p> <p>A. <u>Greater Brighton Operational Arrangements 2022/23 And Annual Report 2021/22</u> - That the Board:</p> <ol style="list-style-type: none"> <li>1) Agrees and secures the budgetary contributions sought to fund the cost of running the Board and delivering its workplan in 2022/23.</li> <li>2) Notes that Brighton &amp; Hove City Council shall continue to act as Lead Authority for the Board in 2022/23 and 2023/24.</li> <li>3) Agrees the process set out at sections 3.14 to 3.18 by which the Chair of the Board shall be nominated for 2022/23.</li> <li>4) Approves the 2021/22 Annual Report and Board members submit the report</li> </ol>

	Outside Body	Councillor	Update
			<p>to their respective organisations.</p> <p>5) Notes the date by which the Lead Authority must be notified of all named substitutes and instruct any necessary actions within their respective organisations.</p> <p>6) Notes the content of the One Public Estate Programme’s 2021/22 Annual Report.</p> <p>7) Notes the date by which the Lead Authority must be notified of all nominations to the Greater Brighton Call-In Panel and instruct any necessary actions within their respective organisations.</p> <p>8) Agrees the new Heads of Terms, which reflect changes to the Board’s membership in light of recent suspended memberships.</p> <p>9) Agrees to extend the contracts of the Greater Brighton Support Team (0.8 FTE Business Manager, 0.75 FTE Business Manager and 0.5 FTE Programme Support Officer) by 3 years, as they are due to expire in May 2023, to deliver the Greater Brighton workplan.</p> <p><b><u>B. Greater Brighton Creative Industries Strategy 2022-25 – That the Board</u></b></p> <p>1) Notes government policies on Levelling Up and the potential impact of this on the distribution of funding from bodies relevant to the Creative Industries in the Greater Brighton area.</p> <p>2) Agrees to a working group being established made up of Greater Brighton Economic Board members, a representation of regional businesses and invited experts to agree the scope of the strategy and to the selection of a consultant to undertake this work.</p> <p>3) Agrees to allocate £25,000 to the appointment of a consultant to prepare the strategy in response to the brief</p>

	Outside Body	Councillor	Update
			<p>prepared by the working group.</p> <p>4) Agrees that the completed strategy and an implementation plan come back to the Board for approval on 18 October 2022.</p> <p><u>C. Greater Brighton Investment Programme Update:</u> That the Board notes the report and the Investment Programme Update at Appendix 1.</p>
14	Team East Sussex (SELEP)	Zoe Nicholson	<p><b>Date of meeting:</b> 3 May 2022</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• Evolution of LEP's (following Levelling Up White Paper)</li> <li>• Working Well from Home project (presentation from University of Sussex)</li> <li>• Borough &amp; District Funding Programmes</li> </ul> <p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>• Detailed paper on future of LEP's to be taken to SELEP Strategic Board on 24 June</li> <li>• Continue support for Working Well from Home project as a research-driven, user friendly resource to support longer-term homeworking in East Sussex.</li> <li>• TES Board Members to share / promote Working Well from Home (<a href="http://www.workingwellfromhome.co.uk">www.workingwellfromhome.co.uk</a>) through existing networks.</li> </ul> <p><b>Date of meeting:</b> 20 June 2022</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• UK Shared Prosperity Fund – Update from Districts &amp; Boroughs</li> <li>• Levelling Up Fund Round 2 – Update from Districts &amp; Boroughs</li> <li>• Growth Hub Transition</li> <li>• SELEP Strategic Board</li> </ul> <p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>• Agreed to sign off UKSPF Investment Plans at 18 July meeting.</li> <li>• Note reduction of core Government Funding for SELEP Growth Hub (locally known as Business East Sussex), but</li> </ul>

	Outside Body	Councillor	Update
			<p>core principles of Growth Hub will remain.</p> <ul style="list-style-type: none"> <li>Note Strategic Board papers and to support East Sussex in being allocated additional capital funding for pipeline projects.</li> </ul>
15	<p>South Downs National Park Authority Board</p> <p>Annual General Meeting 2022</p>	William Meyer	<p><b>Date of meeting:</b> 5 July 2022</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>The Board meetings of the National Park are all streamed live recorded and available for public view at all times.</li> <li>At the AGM, the Chair and Deputy Chair were elected and appointments made, largely at the discretion of the newly appointed Chair, to Committees and Outside Bodies and subsequently ratified by the Board. For the first time in the history of the Authority (since 2010) a contested election took place for the role of both Chair and that of Deputy Chair.</li> <li>Vanessa Rowlands, a Secretary of State / East Sussex Parish Member and former Deputy Chair since 2020, won against Ian Phillips, a Secretary of State appointed Member and Chair since 2020 by secret ballot. 23 of 26 Members were present and able to vote. This represented the best attended meeting of the Authority that I have witnessed.</li> <li>The new Chair, Vanessa Rowlands, lives just on the eastern boundary of LDC, has been a member of the Board of the South Downs Commercial Operations (7 Sisters) together with myself since 2021 and was first elected to Membership in 2019. Her success was warmly received by Members.</li> <li>Ian Phillips, who has served unopposed for the previous two years as Chair, secured election to the position of Deputy Chair. Ian was warmly thanked by Members for his two years as Chair and welcomed as the new Deputy Chair for his final year at the SDNPA.</li> <li>A Member Workshop meeting, held prior to the AGM, facilitated final decisions on CIL allocations for 2022. From some 450 bids, some 30 projects are to be</li> </ul>



	Outside Body	Councillor	Update
			<p>funded – the final list and decisions on this list will be made by the Planning Committee later this summer. This meeting will be held in public. The full allocation this year is a little under £2m for projects from across the 100 miles of the Park. I am hopeful that when announced, projects from within LDC will feature prominently as beneficiaries of CIL funds.</p> <ul style="list-style-type: none"> <li>• For all business and decisions made at the AGM see public website including the detailed conduct of the election process for Chair and Deputy Chair and their individual statements.</li> </ul>
16	<p>South Downs National Park Authority</p> <p>Seven Sisters Country Park “South Downs Commercial Operations Ltd”</p>	William Meyer	<p><b>Date of Meetings</b> – various and frequent at 7 Sisters County Park</p> <p>Meetings of the Board of Directors and other informal meetings held with the Commercial Manager and staff members of South Downs Commercial Operations Ltd. Meetings are weekly or bi-weekly and are key to ensuring Board oversight of ongoing operations.</p> <p><b>Business discussed:</b></p> <ul style="list-style-type: none"> <li>• The early set up, current operations and emerging governance of the Seven Sisters Country Park on behalf of the South Downs National Park Authority.</li> <li>• As part of this, building works are still ongoing at the main Exceat visitor site. These works are due to be completed by end July.</li> <li>• The Grab and Go café, located in what was previously the old visitor toilet block (the latter now relocated and greatly expanded to the northern end of the building complex just off the car park) finally opened at the end of May. It has got off to a great start.</li> <li>• This represents another new addition to the refurbished Visitor Centre, opened at Easter. This now incorporates new and fully accessible retail space, refocused educational displays, food / drink outlets operated on two sites. This will soon be complemented by the opening of 3 refurbished tourist cottages and the</li> </ul>

	Outside Body	Councillor	Update
			<p>camping barn accommodation and toilets located at Foxholes. Public path improvements and new signage continue to be a focus for the Estate as anyone who has visited the site recently will discover. It is anticipated that all these facilities will be completed by the close of 2022 / or early 2023.</p> <ul style="list-style-type: none"> <li>• I continue to support the Commercial Manager and serve on the Board of Directors following my reappointment to this position at the 5 July AGM. I remain confident that this iconic site will continue to receive the investment and management attention it deserves and needs after years of neglect to both the listed physical facilities and poor land stewardship across the whole Estate under the previous owners.</li> <li>• New sustainable land management schemes are already ensuring the Country Park's land is improving for wildlife and rare flora. Recently, as part of the land management scheme, a small number of Hereford and Sussex cattle have been selectively introduced by Plumpton College. The College is a key partner organisation for the Seven Sisters Country Park, working in partnership with South Downs Commercial Operation to ensure appropriate levels of grazing in line with the agreed land management plan. This follows years of over grazing by the previous tenant of the Estate who only finally left in early 2021.</li> </ul>
17	<p>South Downs National Park Authority</p> <p>Equity and Diversity Training for Elected Members</p>	William Meyer	<p>Training to cover the detailed and wider issues of Equity and Diversity as outlined in the 2010 Equality Act.</p> <p>This represents a recognition by the SDNPA of the need to ensure a wider understanding amongst Members of the Public Sector Equality Duty. It also recognises the challenges the Authority faces to ensure both its employees AND its Board Members are drawn from diverse background – this however is very much seen as a work in progress.</p>

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
18	Decarbonising Our Housing Stock (DOHS)	Matthew Bird	<p><b>Date of meeting:</b> No meeting has taken place</p> <p><b>Update:</b> A Barcombe Ground Source Heat Pump working group has begun work looking at the potential for implementing this technology in a rural context. The group includes reps from Communiheat, Community Energy South, OVESCO and consultants.</p> <p><b>Decisions made:</b> Project kick off</p>
19	South East Coastal Group	Matthew Bird	No meeting has taken place since the last report submitted.
20	Upper Ouse Flood Protection and Water Retention Works Working Group	Matthew Bird	No meeting has taken place since the last report submitted.

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